First Time Setup for
using the Self-Service Password Reset Services.

Registration for Self-Service Password Reset.

After you have clicked on the email link, this screen will prompt you for the registration for the Self-Service password reset.

This is the initial screen, press "Next" to begin the process.

The utility will default to your current username. Use your current Active Directory password (the same one that you use to login into the computer each morning) and press "Next".

Our recommendation is to answer all five questions, but only three are required. Answer the questions above and press "Next".

Press "Finish" and the password registration procedure is now complete.

You will now be able to reset your own password.